



<b>Job Title:</b>	<i>Food &amp; Beverage Assistant</i>	<b>Position Type:</b>	Contract, full-time seasonal
<b>Location:</b>	Tyax Resort	<b>Travel Required:</b>	Occasional travel for the purposes of transporting supplies or other required task
<b>Reports To:</b> Food & Beverage Coordinator			
<b>Job Description:</b> Assist with the food and beverage function. Receives food and supply orders and fills camp orders.			
<p><b>Job Purpose:</b> To assist with the food &amp; beverage function as required, and ensure that food and supply orders are received and stored appropriately, and that all food required in camp is delivered in a timely and food-safe manner.</p> <p><b>Duties:</b></p> <ul style="list-style-type: none"> <li>• Coordinate with food deliveries to pick up delivery from Tyax Resort and put away food and supplies in food warehouse.</li> <li>• Liaise with camp hosts to fulfill food and supply orders.</li> <li>• Fulfill food and supply orders for backcountry camps, packing appropriately for transport in either plane or pack boxes.</li> <li>• Deliver food orders to float plane dock or ranch for transport to camps.</li> <li>• Clean and organize the food warehouse.</li> <li>• Assist in maintaining an accurate inventory in the food warehouse.</li> <li>• Manage the garbage and recycling.</li> <li>• Travel as required to pick up food, beverage and other supplies.</li> <li>• Occasionally fill in at the activity desk at Tyax Resort.</li> <li>• Undertake other duties as requested.</li> </ul> <p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Previous experience working with food, or in a warehouse</li> <li>• Valid driver's license</li> <li>• Adequate physical strength to lift and move boxes and goods within Worksafe limits</li> <li>• Current Food Safe Level 1 (an asset)</li> </ul> <p><b>Skills:</b></p> <ul style="list-style-type: none"> <li>• Quality Focus, Problem Solving, Communication Skills (listening, verbal and written), Organizational Skills, Self Direction, Tourism Hospitality Background</li> </ul>			